

# Sailing organization in Amsterdam looking for a motivated volunteer from the EU for a behind the scenes/office-based project

All expenses paid. 10-12 months, starting in September

Join our international team of sailing enthusiasts in organizing sustainable Youth Exchanges on traditional Tall Ships. We are looking for somebody to help us in the office, working behind the scenes of multicultural / sustainable / educational projects for youngsters. No previous experience needed, just an open mind – we will teach you everything!

We're an international team and we work in English. We have lots of fun in English, too! 😊



## What we offer

You will live in Amsterdam, near the center of the city. Our houseboat hosts 3 other international volunteers and the project leader, and the office is also on the same boat. You will have a bicycle for your personal use and receive money for food and personal expenses, as well as reimbursement of the travel costs to the project. You will also have an insurance. We're a small and enthusiastic team and we'll be happy to teach you everything we know, and learn from you as well! We also enjoy spending time together and sharing our cultures with the volunteers.

Please be aware that there are dogs at the office so unfortunately we can't invite people who are allergic to dogs.

## Who we're looking for

Our ideal volunteer is:

- Good at communication or willing to improve (phone calls, emails),
- Motivated to gain office-working experience,
- Interested in sailing and/or outdoor education and/or sustainability,
- Motivated to join us. Project-specific motivation is the key!

Having said that, feel free to apply if only you think you could contribute in any way!

Let us know about any additional interests or skills you have (e.g. knowledge of graphic design, interest in video editing, motivation to learn about project budgeting, etc.)

## Working tasks

Our work includes general tasks at the office, related to organizing international youth projects on Tall Ships, depending on your interests and areas you'd like to improve, for example:

- Communication with participants and potential partners from your country,
- Translating some materials into your own language,
- Helping with programs and logistic preparations of Youth Exchanges,
- Coming up with sustainable solutions for our office,
- Helping to create social media content, flyers, posters, videos, etc.
- Some administrative tasks.

Optionally, depending of the volunteer's learning goals: making videos, flyers, helping with finances, applying for funds, creating content for social media and others (we can be a bit flexible).

During the summer we will be present at maritime festivals. We will aim to give you an experience sailing on a Tall Ship, but only if the conditions permit it.

Some flexibility is needed, as the tasks can change quickly and sometimes we work on the weekends (you will be entitled to take another day off when that happens).



## How to apply

Interested? Send your CV and motivation statement to [anna@windseeker.org](mailto:anna@windseeker.org) Motivation is the key, it doesn't have to be a formal letter, as long as you make it clear you know for which project you are applying and *why* you want to join it. Tell us about your future plans (or dreams) and how joining us might help you realize them. Applications without project-specific motivation will not be considered.

No deadline.

Feel free to contact Anna with any additional questions.